



*Physical Address*  
6996 Taywood Rd.  
Englewood, OH 45322

*Mailing Address*  
PO Box 280  
Clayton, OH 45315

Ph. (937) 836-3500  
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[www.clayton.oh.us](http://www.clayton.oh.us)

Updated March 2024  
The City Of  
**Clayton**

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## CITY OF CLAYTON OFFICIALS

Mike Stevens	Mayor
Tim Gorman	Vice Mayor, Ward 3
Ryan Farmer	Council, Ward 1
Kenneth C. Henning	Council, Ward 2
Tina Kelly	Council Member at Large
Greg Merkle	Council Member at Large
Brendan Bachman	Council Member at Large
Barbara Seim	Clerk of Council

## CITY OF CLAYTON DEPARTMENTS

Police, Fire, EMS Emergency	9-1-1
Non-Emergency	(937) 225-4357(HELP)
Government Center	(937) 836-3500
Clerk of Council	(937) 836-3500 ext.139
City Manager	(937) 836-3500 ext.118
Development	(937) 836-3500 ext.114
Finance	(937) 836-3500 ext.132
Fire	(937) 836-3500 ext.121
Police	(937) 836-3500 ext.120
Public Service	(937) 836-3500 ext.123

## CONNECT WITH CLAYTON

Website	<a href="http://www.clayton.oh.us">www.clayton.oh.us</a>
Facebook	@CityofClaytonOH
Twitter	@CityofClaytonOH
LinkedIn	City of Clayton, Ohio
NextDoor	City of Clayton

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Regular meetings of the City Council are held on the first and third Thursday of the month at 7:30pm.

Meetings are live streamed, and previous meetings can be viewed, on the City's YouTube channel.  
[www.youtube.com/@cityofclaytonohio6293](http://www.youtube.com/@cityofclaytonohio6293)

Videotaped broadcasts of Clayton Council meetings air on Time Warner Cable, Government Access Channel 6 on the following Saturday at 8:30am, Monday at 8:30pm and Wednesday at 9am or online at [www.clayton.oh.us](http://www.clayton.oh.us)

Questions or comments? **Contact Us!**

**Contact the City Manager:** Amanda Zimmerlin  
(937) 836-3500  
[azimmerlin@clayton.oh.us](mailto:azimmerlin@clayton.oh.us)

# welcome

## A Welcome from the Mayor

On behalf of our City Council and Staff, I welcome you to the City of Clayton! It is both a privilege and an honor to serve our community as mayor.

The City of Clayton was founded in 1998 when the Village of Clayton merged with surrounding Randolph Township. The result is a geographically, demographically, and economically diverse community featuring an attractive mix of suburban and rural lifestyles that make Clayton an excellent choice to call home.

Our Police Department is led and staffed by professional, highly trained officers dedicated to serving the citizens of our City, and Clayton consistently ranks as one of the safest cities in Montgomery County. Our Fire Department utilizes leadership, technology, continuing education, and the newest equipment to maintain the highest levels of efficiency and effectiveness. Quick response times, decisive action, and highly developed skills ensure the best possible care when disaster strikes.

Infrastructure improvements are a focus for our City. A three-year, seven-million-dollar road resurfacing and curb replacement program was initiated in 2016 and concluded in December of 2018. At the culmination of the three-year program the city will have paved almost 120-lane miles of city roads and will continue to invest additional funds in road repairs.

Clayton is home to Northmont City Schools. Strong academics and a wide range of extracurricular activities provide the 1,700+ students the opportunity to attain an excellent and well-rounded education. The Miami Valley Adult Career Technology Center, also located within our City, provides vocational training and educational opportunities for the region.

Our four city parks offer amenities such as disc golf, baseball, shelter houses, and a championship 18-hole golf course/Meadowbrook at Clayton, which includes a newly remodeled event facility open to the public. The City hosts several different community events each year at this picturesque venue.

The residents of Clayton are our strongest assets. Many community and business leaders have chosen to call Clayton 'Home'. We are good neighbors and good stewards of the future of our city.

Mike Stevens *Mayor*  
(937) 603-5211  
[mstevens@clayton.oh.us](mailto:mstevens@clayton.oh.us)



# administration

## Welcome to Clayton, Ohio

The City of Clayton was established in 1998, following the merger of the Village of Clayton and Randolph Township. The City is led by six Council Members and a Mayor who appoints a City Manager to handle day-to-day functions.

Clayton has a population of 13,249 (Source: US Census) and covers 18.5-square miles. The City is located in the west-central portion of the state and is a suburb of Dayton, Ohio. Right next to Interstate-70, Clayton is conveniently located for businesses and residents who travel throughout the region. The City is only 10-minutes away from the Dayton International Airport, which is great for people who travel for a living.

As part of the Northmont School District, Clayton is proud of the educational accomplishments of our students. The school system has been named an Excellent or Excellent with Distinction by the State of Ohio since 2002, which is pretty amazing.

Committed to providing the highest level of service for our residents, Clayton's staff works hard to maintain fiscal balance even in a difficult economy. The City's mission is to continuously improve this community for the betterment of our residents and businesses.

For additional information, please contact the City at (937) 836-3500 or email [askclayton@clayton.oh.us](mailto:askclayton@clayton.oh.us).

## City Council

The City is governed by a Mayor and City Council who are elected by the residents of the City. All governing body members serve a four-year term. The governing body, being the elected representative of the people, adopt all ordinances and resolutions and determines the general goals and policies.

### *City Council Meetings*

Regular meetings of the City Council are held at Council Chambers at the Government Center. Meetings are live streamed on the City's YouTube channel, [www.youtube.com/@cityofclaytonohio6293](http://www.youtube.com/@cityofclaytonohio6293)

Recorded broadcasts of Clayton Council meetings air on Time Warner Cable, Government Access Channel 6 on the following Saturday at 8:30am, Monday at 8:30pm and Wednesday at 9am or online at [www.clayton.oh.us](http://www.clayton.oh.us).

Residents may comment during the City Council meetings given they sign up prior to the start of the meeting, and agree to speak professionally within the 5-minute time limit.

### *City Council Members*

Mike Stevens, *Mayor*

Tim Gorman, *Vice Mayor, Council Member Ward 3*

Ryan Farmer, *Council Member Ward 1*

Kenneth Henning, *Council Member Ward 2*

Tina Kelly, *Council Member at Large*

Brendan Bachman, *Council Member at Large*

Greg Merkle, *Council Member at Large*



## Departments

The City is comprised of several departments dedicated to serving residents.

For additional information, please contact the City at (937) 836-3500 or email [askclayton@clayton.oh.us](mailto:askclayton@clayton.oh.us).

### ***Development***

The Development Department is dedicated to serving the growing needs of the community; our services include Code Enforcement, Economic and Community Development and Planning & Zoning.

For additional information, please contact Amanda Zimmerlin; City Manager at (937) 836-3500 ext.118 or email [azimmerlin@clayton.oh.us](mailto:azimmerlin@clayton.oh.us).

### ***Finance***

The Finance Department provides staff services to other departments and the business services needs of the City. These services include payroll, purchasing, financial oversight, accounting, general ledger maintenance, budget preparation, and account receivables and payable. The Finance Department manages the annual external audit.

For additional information, please contact Kevin Schweitzer, CPA; Director of Finance at (937) 836-3500 ext.132 or email [kschweitzer@clayton.oh.us](mailto:kschweitzer@clayton.oh.us).

### ***Fire***

The Fire Department is a professional organization dedicated to meeting the community's needs, providing advanced emergency medical services, fire suppression, as well as fire safety inspections, fire prevention and community education utilizing a combination of career and part-time personnel. The department utilizes one firehouse, staffed 24-hours a day, 365-days a year, ready and willing to meet the needs of our community and friends.

For additional information, please contact Brian Garver; Fire Chief at (937) 836-3500 ext.121 or email [bgarver@clayton.oh.us](mailto:bgarver@clayton.oh.us).

### ***Police***

The Police Department is responsible for patrolling and protecting a population of over 13,000-residents, 18.5-square miles of land, 24-hours a day, 365-days of the year. The Police Department's current authorized strength is 17-officers. The Department has several community programs including a Drug Drop Box, E-Commerce Safety Zone, Shop with a Cop, and Vacation House Watch.

For additional information, please contact Matthew Hamlin; Chief of Police at (937) 836-3500 ext.120 or email [mhamlin@clayton.oh.us](mailto:mhamlin@clayton.oh.us).

### ***Public Service***

The Service Department repairs and maintains all City of Clayton infrastructure, including roads, street signs, traffic lights and guardrails. The Department remove snow in the winter and mows and maintains City-owned green spaces, parks, and cemeteries.

For additional information, please contact Randy Sanders; Director of Public Services at (937) 836-3500 ext.123 or email [dsanders@clayton.oh.us](mailto:dsanders@clayton.oh.us).



# refuse & utilities

## Refuse & Recycle Service

### ***Refuse***

The City Ordinance requires every occupied residential unit to use the City’s contracted trash hauler, Rumpke of Ohio, Inc. Trash accounts are established by calling the Rumpke at 1-800-828-8171. Residents receive a 95-gallon cart for trash and a 95-gallon cart for recycling free of charge. Residents may request additional carts for \$2.00 per month, per cart. Residents may also use their own trash cart. Carryout service is available, with a doctor’s note. Please submit note to the City of Clayton.

### ***Recycling***

Recycling is provided on a bi-weekly basis at no additional charge, the same day your regular trash is collected. If you do not have a recycle tote, or wish to use more than one recycle tote please contact Rumpke at 1-800-828-8171. Please visit <https://clayton.oh.us/514/Trash-Recycle-Schedules> to view your recycle week.

### ***Bulk Pickup***

Residents are permitted three bulk items each week. Your items will be picked up on your regularly scheduled service day. Residents do not need to call ahead to schedule a bulk pick up.

### ***Yard Waste Collection***

Yard waste can be disposed of with your regular trash. Limbs are accepted, but must be in manageable bundles no longer than four-feet in length and tied together with string or tape. Leaves and grass clipping are accepted in trash bags (paper or plastic).

## Electrical Aggregation

Clayton and ten other communities are part of the Miami Valley Communications Council (MVCC) Electrical Aggregation Program through Energy Harbor. Residents are automatically enrolled in the program if not already under a different contract. Residents may choose to leave the program at any time without penalty and they will not be charged a cancellation fee. For questions, contact Energy Harbor at 1-866-636-3749.

## Utilities

### ***Trash Service***

Rumpke of Ohio, Inc. (800) 828-8171

### ***Electric Service***

AES (800) 433-8500

### ***Natural Gas***

Vectren (800) 227-1376

### ***Water, Storm & Sanitary Sewer Services***

Montgomery County Environment Services (800) 227-1376

### ***Water***

South of I-70 (937) 781-2688  
Montgomery County

North of I-70 (937) 333-3550  
City of Dayton

Lockwood/Savina Plat (937) 836-5106  
City of Englewood



# service

## Service Department

### ***Right-of-Way Permits***

Installation or repair of driveways, curb, sidewalk or any other right-of-way work, requires either a Driveway Permit or a Right-of-Way Permit. Whether repairing an existing drive or installing a new driveway, no matter the material, a Driveway and/or Right-of-Way Permit must be obtained.

### ***Road Maintenance***

Roadways are maintained by the City's Service Department. Several maintenance items are accomplished through the year such as crack seal, chip seal, and road patching by durapatcher or asphalt material. All roadways are rated yearly and paved in priority order as funding becomes available. Prior to a pavement project; drainage pipes, catch basins, and curb and gutter are inspected for damage or wear. The curb and curb plate are maintained by the property owner. Once a paving project is identified the property owner will be contacted if any curb repair is required.

Pot holes can be reported visiting the City's website then by clicking on the "Report a Concern" button. in the bottom left corner to submit an electronic pot hole report.

### ***Green Spaces, Parks & Cemeteries***

The City mows and maintains City-owned green spaces, parks and the two City-owned cemeteries.

For more information, please call (937) 836-3500 or email Randy Sanders at [dsanders@clayton.oh.us](mailto:dsanders@clayton.oh.us)

### ***Storm & Sanitary Sewers***

To maintain drainage and mitigate potential contaminants from entering the creeks and drainage ways, the City conducts storm sewer inlet cleaning. Residential and commercial streets are routinely swept to maintain a clean appearance and keep debris from entering or plugging the storm sewer system. The public can assist the City by keeping grass clippings and debris from the streets.

### ***Tree Maintenance***

In order to reduce the severity of pruning, tree pruning is conducted on a regular basis. If a tree is dead or decaying it is the property owner's responsibility to remove the tree. If a tree is identified a notice will be issued to remove the dead or decaying tree. If a sight distance problem is identified, the Service Department will contact the property owner to eliminate the issue.

### ***Snow & Ice Control***

The Street Department applies highway de-icer salt to pavement surfaces until snow accumulation reaches 1 ½ inches or more. During snow plowing operations, snow is pushed to the side of the street and crews continue this until the storm subsides. Once the storm has passed and all streets have been plowed of snow, a final drive-through pass of the City is done and salt is applied to rid the pavement of any unplowed snow pack. Safety and traffic flow dictates that main streets be plowed first followed by secondary streets, then cul-de-sacs and dead-ends. Under normal conditions, all streets are plowed and salted within 10-hours of snowfall.



# finance



## Finance Department

### *Services*

The Finance Department provides staff services to all other departments and provides the various accounting and business service needs of the City. This includes general ledger maintenance, accounts receivables and payables, purchasing, payroll, preparation and maintenance of the annual City budgets.

Collection of income taxes are processed by the Finance Department. The Finance Department also manages the annual external audit.

The Finance Department has received numerous Certificates of Achievement for Excellence in Financial Reporting and Distinguished Budget Presentation Awards from the Governmental Finance Officers Reporting.

## Tax

### *Income Tax*

The City of Clayton income tax for those living and working in Clayton is 1.5%, however residents working outside the City, receive a resident tax reduction of 50%.

In an effort to reduce the cost of services and improve accessibility to residents, Clayton has entered into a contract with CCA - Division of Taxation to collect municipal income taxes.

CCA - Division of Taxation offers online filing and payment of tax bills. You can also visit CCA - Division of Taxation's website:  
<http://ccatax.ci.cleveland.oh.us/>

### *Payments & Filing*

Returns must be filed with payment of taxes. Checks can be made payable to the CCA - Division of Taxation. Be sure to add your taxpayer ID on the check and indicate that it is for the quarterly installment. Your Quarterly Statement of Estimated Taxes Due form and payment of each installment should be mailed to:

CCA - Division of Taxation  
205 W. Saint Clair Ave.  
Cleveland, OH 44113-1503

Please call Eric Hein, CCA's Administrator for Clayton Income Tax at (216) 857-3174 if you have any questions. You can also call CCA - Division of Taxation at (216) 664-2070 or Toll Free at (800) 223-6317.

### *Real Estate*

Real estate tax information can be found at the Montgomery County website. To view online information visit [www.mcrealestate.org](http://www.mcrealestate.org)

### *Senior Property Tax Credit Program*

Reimbursements will be given after the second tax collection half and mailed in October. Sign-up for Tax Credit by visiting City's website at [www.clayton.oh.us](http://www.clayton.oh.us)

## Clayton's Checkbook

Ohio Treasurer Josh Mandel announced the launch of the City of Clayton checkbook on OhioCheckbook.com. Mandel launched [OhioCheckbook.com](http://OhioCheckbook.com) which sets a new national standard for government transparency and puts all spending information on the internet.

[ClaytonCheckbook.com](http://ClaytonCheckbook.com)

For more information, please call (937) 836-3500 or email Kevin Schweitzer, CPA at [kschweitzer@clayton.oh.us](mailto:kschweitzer@clayton.oh.us)



# development

## Development Department

The Development Department is responsible for implementing the City's community & economic development and business retention programs. Staff engages local, regional, and state development organizations for the support of City development initiatives as well as securing grants and other funding alternatives for various development projects. Staff assists our business community through business visits, as well as working on retention/expansion projects and site location marketing opportunities. Staff also coordinates several community events throughout the year including the "Sweep Clayton Clean". Staff continuously researches and coordinates projects relating to demographic statistics, zoning, schools, infrastructure, land sites, and other designated areas of the economy within the City.

### ***Planning***

The Development Department is concerned with the development, maintenance, and implementation of the Comprehensive Plan, Zoning Ordinance, and Subdivision Regulations through the Zoning Petition process. It works closely with the City Council, Planning Commission and Board of Zoning Appeals in the review and public hearing process for requests for Planned Developments, Map & Text Amendments, Appeals, Variations, Conditional Uses, and Plats of Subdivision. Contact the City of Clayton at (937) 836-3500.

### ***Zoning***

The Development Department is responsible for issuing certificates and assuring compliance with the City of Clayton Zoning & Property Maintenance Ordinances. Residents and contractors must obtain a zoning certificate prior to beginning any project. To ensure that a certificate is or is not required, please verify with Ellen Snyder, Zoning/GIS Manager at (937) 836-3500 x.114 or [esnyder@clayton.oh.us](mailto:esnyder@clayton.oh.us).

### ***'Pre-Sale' Occupancy Certificate***

The Development Department is responsible for issuing Occupancy Certificates and assuring compliance with the City of Clayton Zoning & Property Maintenance Ordinances. Residents and realtors must obtain an occupancy certificate prior to the sale of any home or business. To obtain an application, please visit us at the Clayton Government Center at 6996 Taywood Road or at [www.clayton.oh.us](http://www.clayton.oh.us). Questions or concerns? Please contact Darryl Swafford, Code Enforcement Officer by calling (937) 836-3500 x.115.

### ***Building Regulations & Permits***

The City of Clayton partners with National Inspection Corporation (NIC) for all Building Permits and Inspections. Residents and builders must obtain a building permit prior to beginning any project. To ensure that a building permit is or is not required, please verify by calling (937) 433-4642.

### ***Code Enforcement***

The Development Department is responsible for assuring compliance with the City of Clayton Zoning & Property Maintenance Ordinances. Questions or concerns? Please contact Darryl Swafford, Code Enforcement Officer by calling (937) 836-3500 x.115 or by visiting the City's website then click on "Report a Concern" button in the ribbon in the middle of the page to submit an electronic report.

# parks & rec



## City Parks & Facilities

The City of Clayton offers 50-acres of parks throughout the community. Whether they are nestled in neighborhoods or draw baseball players from wide and far, these are some of the great places to spend time with family and friends.

### *Meadowbrook at Clayton*

Meadowbrook at Clayton is now a public course owned and operated by the City of Clayton. Our course provides opportunities for competitive sportsmanship through its outstanding 18-hole, par 72-course designed by renowned golf course architect Alex “Nipper” Campbell. With its beautiful tree-lined fairways, lovely ponds and creeks, and well-placed bunkers, this course is fun and challenging for golfers of every level of ability. To book a tee time contact the Pro Shop at (937) 836-6353.

On Meadowbrook at Clayton’s beautiful property, three pickleball courts are available to the public. Courts are available on a first come first serve basis.

### *Hardscrabble Park*

Hardscrabble Park, located in the historic village, was home to the oldest Little League in Ohio. This quaint park has four baseball fields, play equipment and a picnic shelter. Your kids will love to play in the creek on a hot summer day.

### *Northview Park*

Nestled in some beautiful neighborhoods, Northview Park is a great place to take your family and get in touch with nature. Surrounded by large trees, this park has a great picnic shelter, plenty of room for the kids to roam, and a new all-inclusive playground.

### *Westbrook Park*

Westbrook Park packs a lot of fun activities into a 20-acre site! The park offers walking paths, tennis courts, a picnic shelter, and an 18-hole disc golf course.

### *Five Rivers MetroParks*

Don’t forget about Five Rivers MetroParks which has created an extensive parks system that includes the Englewood Reserve and the Aullwood Garden. Sycamore State Park offers hiking and horse trails, fishing, and ice skating. All are within easy access to Clayton residents and businesses.

For more information, call (937) 836-3500 or email [askclayton@clayton.oh.us](mailto:askclayton@clayton.oh.us).





# facility rental

## Meadowbrook at Clayton

Our banquet and event facility is situated on a beautifully manicured 171-acre golf course and can accommodate parties from 5 to 350 guests. Visit [www.meadowbrookatclayton.com](http://www.meadowbrookatclayton.com) for more information.

### ***Special Event Rentals***

We can accommodate any size event, from a small dinner party to a large wedding reception or fundraiser. The facility rental fee is based on a five-hour time period and includes use of the facility (space rented) and all tables and chairs.

### ***Business Meetings***

Perfect for planning your next staff workshop or client presentation, we have weekday business rates.

### ***Golf Outings***

Looking for the perfect place to hold your next outing, corporate event, or fundraiser? Meadowbrook at Clayton is the ideal venue! Our course accommodates golf outings of up to 120-players. Outing amenities include: event facilities, driving range, practice green, locker rooms, scoreboards and more!

No matter your event needs, let our professional staff assist you in making your next event both fun and successful!!

Facility Rental, Events, & Outings:

Amanda Fritz

Call - (937) 836-1820

Email - [afritz@clayton.oh.us](mailto:afritz@clayton.oh.us)

Golf Course Information:

Bill Williams

Call - (937) 836-6353

Email - [bwilliams@clayton.oh.us](mailto:bwilliams@clayton.oh.us)

Facility Manager:

Elaine Wittman

Call - (937) 836-3500

Email - [ewittman@clayton.oh.us](mailto:ewittman@clayton.oh.us)

## Janice Ward Center

The Janice Ward Center has a kitchen and holds up to 60-people. Alcohol is not permitted. To reserve the facility please fill out an application, it contains the rules and regulations. To obtain an application simply visit the "Forms" area on our website to download an application or pick one up at our Administrative Offices.

For additional information, please contact the City at (937) 836-3500 or email [askclayton@clayton.oh.us](mailto:askclayton@clayton.oh.us).

## Park Picnic Shelters

Picnic Shelters at City parks are available on a first come, first serve basis. We ask that residents who use the shelters clean up after themselves and be respectful of other guests who are also using the park facilities.





## City of Clayton Police Department

The City of Clayton has been ranked as the safest city in Montgomery County by the National Council for Home Safety and Security over the past several years based on FBI crime statistics.

The Clayton Police Department takes considerable amount of pride in this ranking and diligently patrols our streets ensuring the community continues to be the safest in Montgomery County.

In addition to ensuring a proactive presence is maintained within our neighborhoods, the Clayton Police routinely participate in community outreach initiatives which gives our officers opportunities to interact with the general public in a more personal way.

Here are a few of the services the Clayton Police Department offers. For more information please visit our website at [www.clayton.oh.us](http://www.clayton.oh.us)

- Drug Drop Box
- E-Commerce Safety Zone
- Shop with a Cop
- Vacation Watch

Below are a few safety practices we ask you to consider as a resident of our community:

- Lock up! By locking your vehicle you will lessen the chance of falling victim to thefts. Please remove valuables from out of sight so thieves will not be tempted to act.
- Please drive the speed limits and come to complete stops at stop signs.
- Input the police non-emergency number, as well as the police department main phone number into your contacts for police services. Our dispatch number through Montgomery County Regional Dispatch number is (937) 225-4357(HELP) and the Clayton Police Department number is (937) 836-3500.

We are glad you have chosen Clayton, Ohio as your home and are confident you will quickly grow to appreciate and love this City as much as we do!

At your service,

Matthew T. Hamlin, *Chief of Police*  
 (937) 836-3500 x.120  
[mhamlin@clayton.oh.us](mailto:mhamlin@clayton.oh.us)



6996 Taywood Rd.  
 Englewood, OH 45322  
 Ph: (937) 836-3500

Emergency: 9-1-1

For Non-Emergency  
 Dispatch Services  
 Call (937) 225-4357(HELP)





# fire

## City of Clayton Fire Department

The Clayton Fire Department is a professional organization with a Public Protection Classification (PPC™) of two with an ISO-2 rating which places the department in the top 5% of fire departments in the country. The PPC™ evaluation process measures fire department performance against a set of criteria in four categories: Water Flow, Emergency Communications, Fire Department Operations, and Water Supply. The department is dedicated to meeting the community's needs through our mission and upholding our values. The Fire Department provides advanced emergency medical services, fire suppression, as well as fire safety inspections, fire prevention, and community education by utilizing a combination of career and part time personnel. The department is part of The Clayton, Englewood and Union Fire Collaborative utilizing 4 firehouses, which are staffed 24-hours a day, 365-days a year, ready and willing to meet the needs of our community and friends.

The Fire Department offers the following additional services:

**CPR Classes monthly**, you can sign up online through the City of Clayton website, [www.clayton.oh.us](http://www.clayton.oh.us)

**Fire Extinguisher Training**, Contact Fire Inspector Erin Johnson at [ejohnson@englewood.oh.us](mailto:ejohnson@englewood.oh.us)

**Free Smoke Detector & Install**, you can sign up online through the City of Clayton website, [www.clayton.oh.us](http://www.clayton.oh.us)

**Fire Safety & Prevention Seminar**, Contact BC Wagner at [swagner@clayton.oh.us](mailto:swagner@clayton.oh.us)

**Station Tours**, Contact Chief Garver at [bgarver@clayton.oh.us](mailto:bgarver@clayton.oh.us)

To speak with the Battalion Chief on duty call (937) 836-3500 x.122

Fire Chief Brian Garver has been with the Clayton Fire Department since 1997. Fire Chief Garver acts as the department's representative for various committees and handles the administrative duties such as budgeting,

strategic planning, development of department goals, as well as building plan review, policy and procedure development.

If you have any questions, concerns, complaints or compliments, please feel free to contact Chief Garver at [bgarver@clayton.oh.us](mailto:bgarver@clayton.oh.us) or (937) 836-3500 ext. 121. The Clayton Fire Department is willing and ready to serve!



### Station 85

6996 Taywood Rd.  
Englewood, OH 45322  
Ph: (937) 836-3500

Emergency: 9-1-1

For Non-Emergency  
Dispatch Center:  
(937) 225-4357(HELP)





## Prevention, Plan Review and Inspections

### ***Fire Safety Inspections***

The Fire Department conducts fire safety inspections on all businesses located in the City as well as numerous home inspections. Our goal is to provide a safe environment for our citizens and visitors. To obtain an inspection form please visit our website at [www.clayton.oh.us](http://www.clayton.oh.us) or visit us at our administrative offices.

### ***Foster/Adoptive Parents***

Foster/adoptive parents or City of Clayton residents wanting to become foster or adoption parents must obtain an approved inspection by a certified state fire inspector or the state fire marshal's office certifying the home is free of conditions hazardous to the safety of foster or adoptive children. To schedule a fire safety inspection, please contact Fire Inspector, Erin Johnson (937) 540-1621 or [ejohnson@englewood.oh.us](mailto:ejohnson@englewood.oh.us). To obtain the inspection form please visit our website at [clayton.oh.us](http://clayton.oh.us) or pick-up a form at the administrative offices. Additional information on foster parenting or adoption can be found with Montgomery County Children Services.

### ***Plan Review***

The Fire Department conducts plan review for new construction as well as renovations of existing buildings. The Fire Department works closely with City of Clayton Zoning, Montgomery County Health District, and National Inspection Corporation to ensure that zoning, health and safety standards are achieved as they relate to the City of Clayton

When is a permit required? (examples)

- Building a new building
- Occupying an existing building for commercial use under a new name
- Additions
- Alterations
- Change or addition of fire protection or notification systems
- Change in use

Please contact Fire Inspector Erin Johson (937) 540-1621 or [ejohnson@englewood.oh.us](mailto:ejohnson@englewood.oh.us) for more information.

### ***Fire Prevention Education***

The Fire Department provides fire safety education upon request for children of all ages, adults and senior citizens. Please contact Fire Inspector Erin Johnson (937) 540-1621 or [ejohnson@englewood.oh.us](mailto:ejohnson@englewood.oh.us).

### ***CPR and First Aid***

The Fire Department offers First Aid and CPR classes to residents, local businesses and other local organizations. The classes follow the American Safety & Health Institute guidelines. Participants who successfully complete the training will receive a certification card which is valid for two years.

For more information or questions, please contact BC Follick at (937) 836-3500 ext.151 or [afollick@clayton.oh.us](mailto:afollick@clayton.oh.us) or visit the City of Clayton's website [www.clayton.oh.us/142/CPRFirst-AidFire-ExtinguisherChild-Seat](http://www.clayton.oh.us/142/CPRFirst-AidFire-ExtinguisherChild-Seat).

### ***Bonfire/Recreational Fire***

Recreational fires are permitted in residential neighborhoods. Fires can be no larger than 4-feet in diameter and must be attended at all times. Residents need to contact the Fire Department at (937) 836-3500 to make them aware of the time and location of your fire.

### ***Swimming Pools***

Unfortunately the Fire Department does not fill swimming pools.

# contacts

## City Hall

### Clayton Government Center

Physical Address  
6996 Taywood Rd.  
Englewood, OH 45322

Mailing Address  
PO Box 280  
Clayton, OH 45315

[www.clayton.oh.us](http://www.clayton.oh.us)

General Phone  
(937) 836-3500  
  
General Fax  
(937) 836-6773

## Hours

### City Administration, Development, Service:

7:30am - 4:30pm, Monday - Friday

Police/Fire Services: 24-Hours/Day

Non-Emergency (937) 225-4357(HELP)

Emergency 9-1-1

## Important Contacts at the City

General Information	City Hall	(937) 836-3500
Administration	City Manager	(937) 836-3500 ext.118
	Assistant to the City Manager/Human Resources	(937) 836-3500 ext.113
	City Clerk/Clerk of Council	(937) 836-3500 ext.139
Development	Director	(937) 836-3500 ext.118
	Code Enforcement	(937) 836-3500 ext.115
	Planning & Zoning	(937) 836-3500 ext.114
Finance	Director	(937) 836-3500 ext.132
	Assistant to the Finance Director	(937) 836-3500 ext.133
Fire	Fire Chief	(937) 836-3500 ext.121
	Emergency	9-1-1
Police	Police Chief	(937) 836-3500 ext.120
	Records Clerk	(937) 836-3500 ext.110
	Non-Emergency Dispatch	(937) 225-4357(HELP)
	Emergency	9-1-1
Public Service	Director	(937) 836-3500 ext.123



## Road Maintenance

Have a concern about a Pot Hole? Please report by visiting the City's website:

<https://clayton.oh.us/requesttracker.aspx>

## Code Enforcement

Have a concern about Property Maintenance? Please report by visiting the City's website:

<https://clayton.oh.us/requesttracker.aspx>

## Utilities

### **Trash Service**

Rumpke of Ohio, Inc (800) 828-8171

### **Electric Service**

AES (800) 433-8500

### **Natural Gas**

Vectren (800) 227-1376

### **Water, Storm & Sanitary Sewer Services**

Montgomery County Environment Services (800) 227-1376

### **Water**

South of I-70 (937) 781-2688  
Montgomery County

North of I-70 (937) 333-3550  
City of Dayton

Lockwood/Savina Plat (937) 836-5106  
City of Englewood

## Building Permits

National Inspection Corporation (NIC)

(937) 433-4642

<https://natinspect.com/>

## Water, Storm & Sanitary Sewer Services

Montgomery County Environmental Services

(937) 781-2500

## Montgomery County Animal Resources

(937) 898-4457

[www.mcoho.org/AnimalShelter/](http://www.mcoho.org/AnimalShelter/)

## Call Before you Dig

8-1-1 or (800) 362-2764

Call 811.com

## License Bureau

Randolph Plaza

8389 N. Main St.

(937) 454-5222

## Title Bureau

Randolph Plaza

8391 N. Main St.

(937) 225-4480 ext.630

## Electrical Aggregation

Clayton and ten other communities are part of the Miami Valley Communications Council (MVCC) Electrical Aggregation Program through Energy Harbor. Residents are automatically enrolled in the program if not already under a different contract. Residents may choose to leave the program at any time without penalty and they will not be charged a cancellation fee. For questions, contact Energy Harbor at 1-866-636-3749.