

## **Minutes of January 20, 2022 Council**

Regular Meeting of the Clayton, Ohio City Council  
Clayton Government Center  
January 20, 2022

### **CALL TO ORDER**

The meeting was called to order by Mayor Stevens at 7:30 PM. Present were Mayor Stevens and Councilmembers Bachman, Henning, Gorman, Merkle, Kelly, and Lieberman.

### **CLERK'S REPORT**

Clerk Seim then presented the minutes of the January 6, 2022 City Council meeting. Motion by Gorman, second by Henning to approve the minutes as presented. All yeas, motion carried.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

Ordinance No. O – 01 – 22 – 01 An Ordinance Approving Amendment of the City's Personnel Practices Manual to Add a New Article 10, Section F, Entitled, "Retire-Rehire". Elaine Wittman, Assistant to the City Manager, advised rehiring retired specialized employees has become more common recently due to the labor shortages as well as the expense to replace the skill level with a new employee. Staff sees the benefit to both the City and the employee in providing this practice and understands that a policy is needed to provide equitable treatment among employees who want to retire-rehire. Motion by Gorman to approve the Ordinance, second by Merkle. All yeas, motion carried.

Resolution No. R – 01 – 22 – 14 A Resolution Affirming Appointment of Members to the Records Commission. Wittman advised we have a Records Commission consisting of the chief executive or the chief executive's appointed representative, as the chairperson, the chief financial officer, the chief legal officer, and an appointed citizen. Staff recommends re-appointing Ms. Catherine Springer to the Records Commission as the Citizen Member for the years 2022 and 2023. Motion by Gorman to approve the Resolution, second by Henning. All yeas, motion carried.

Resolution No. R – 01 – 22 – 15 A Resolution to Authorize and Approve an Agreement with Montgomery County to Provide Emergency Preparedness, Homeland Security and Emergency Management Services for the City of Clayton, Ohio. Amanda Zimmerlin, City Manager, advised this is the agreement that all municipalities in Montgomery County signed with the County to be able to provide emergency management services. Motion by Henning to approve the Resolution, second by Gorman. All yeas, motion carried.

### **CITY MANAGER'S REPORT**

Amanda Zimmerlin, City Manager, advised she sent an email to Council earlier this week on possibly doing "Why I Serve" videos as part of our community outreach. If you are interested in doing a video, please let me know. A reminder we have a work session scheduled for 6:30 p.m. on February 3<sup>rd</sup> concerning Council compensation. The Wenger Village Section III plating will

be before the Planning Commission January 24<sup>th</sup>, and before Council at the February 17<sup>th</sup> meeting. We discovered that there are a few structures and a couple of driveways built in the paper street (*a paper street is a street or road that appears on maps but has not been built*) on Obispee. They have been there since at least 2000 when I look at aerial photos there isn't anything on the county website showing when they were built, but it is staff's recommendation that we vacate that portion of Obispee. There is no plan to extend it further as it goes into private property. The aerial map shows the properties at 7700 and 7620 Harrington and at some point, the city or township allowed them to build those structures. Staff has been in contact with at least one of the owners and are still working on getting ahold of the other to talk about them accepting the property. Once we get that worked out legislation will be brought to Council to vacate the property. The Finance Department was awarded the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. This is the 17<sup>th</sup> consecutive year the city has received the award. If you recall, one of the items mentioned in the Mayor's annual State of the City Address, are all the projects the city has done and the cost savings that we've realized. Randy (Sanders) put together numbers and between Elaine being able to do all of the paperwork and Kenny (Phelps) and Randy both being able to do inspections, for just some of the projects we have saved \$178,719 in construction engineering costs for various projects, and then on the Salem Avenue curb project alone the city was able to save \$400,000, just through construction engineering savings. I think that's impressive for a staff our size. The Charter Review Commission held their first meeting on January 10<sup>th</sup>. Their next meeting is scheduled for Monday, February 14<sup>th</sup> at 7 p.m. and they set their regularly scheduled meetings for the second Monday of each month. The annual zoning code update will be before Council at the February 17<sup>th</sup> meeting. These are basically clerical items that they find as they go along making things match up in the code, or items they missed in the first review. There are also items concerning hard surfaces for driveways on some of the larger lots in the more rural district. There are changes there and those change are going to necessitate changes to Chapter 905 in our Ordinances. We had a resident come in to speak at our last Council meeting on short-term rentals here in the city. I want to make it clear that in the RSD zone where they are, they are not permitted. To the best of our knowledge the one that was operating on Northfield has ceased to operate. We did send them a final notice on the 10<sup>th</sup>, and they have 20 days to appeal that final notice. If your check AirBnB and Vrbo, its blocked out that it's not available for rent so hopefully the issue has been resolved.

#### **VISITOR'S COMMENTS**

None heard.

#### **COUNCIL MEMBER COMMENTS**

Bachman thanked the representatives from Oakes Tree Development for their presentation this evening. It appears they are going to move forward and we'll probably be hearing from them in a few months. We'll see if this project goes in and brings more people into our community. Henning announced the Northmont Chamber of Commerce is holding their annual Chocolate Tour of businesses beginning February 1<sup>st</sup> through the 10<sup>th</sup>. I would encourage everyone if you're looking for something to do, go to [northmontchamber.com](http://northmontchamber.com) and see what businesses are participating. By doing the tour you can shop and support some of our local businesses. The Chamber has been doing a great job with outreach and we're glad to continue to support our Northmont Chamber of Commerce. Kelly announced there is a new business in town at 8801 N.

Main Street, Suite 104. She's a Nurse Practitioner. She does free Covid testing, is doing holistic approaches with IV therapy, and focuses on preventative care. Welcome to the community. Stevens stated the grant money is fantastic, again going back to our small staff I think staff does an incredible amount of work. I appreciate that and I know the residents above all appreciate that also.

#### **EXECUTIVE SESSION**

Stevens advised an Executive Session is needed to consider the purchase of property for public purposes. Gorman made a motion to break for an Executive Session, motion was second by Bachman. Voting yea were Bachman, Henning, Gorman, Merkle, Kelly, Lieberman, and Stevens. Council broke for Executive Session at 7:59 PM.

Council returned and Mayor Stevens re-opened the regular session at 8:31 PM.

Motion by Gorman, second by Merkle to adjourn. All yeas, motion carried.

Meeting adjourned at 8:32 PM.